



# CROMWELL VALLEY PARK—PROGRAM REQUEST FORM

Please fill out and return this form ~ Choose **ONE** program per sheet.

**MAIL:** CROMWELL VALLEY PARK, Attn: Field Trips

2002 Cromwell Bridge Road, Parkville, MD 21234

**EMAIL:** info@cromwellvalleypark.org

If you have questions, call 410-887-2503.

**WE WILL CONFIRM YOUR REQUEST WITH A CONFIRMATION BY MAIL.**



School/Group Name: \_\_\_\_\_ Address: \_\_\_\_\_ Zip: \_\_\_\_\_

Primary Teacher / Leader: \_\_\_\_\_ Number of Students/Scouts \_\_\_\_\_

Grade/Age of Group: \_\_\_\_\_ Does your group have Special Needs? Please Explain: \_\_\_\_\_

School Phone: \_\_\_\_\_ Teacher Cell: \_\_\_\_\_ Email: \_\_\_\_\_

**Choose one program. NO trips are being scheduled on Mondays AND Fridays.**

**CHOOSE ONE PROGRAM PER SHEET. PROGRAMS TAKE PLACE TUESDAY THROUGH THURSDAY FOR SCHOOL AND SCOUT GROUPS.**

<b>TUESDAY</b> Program Selection
_____
Choice of Date:
1st _____
2nd _____
3rd _____
TIME 10 AM

<b>THURSDAY</b> Program Selection
_____
Choice of Date:
1st _____
2nd _____
3rd _____
TIME 10 AM

<b>WEEKEND SCOUT</b> <b>PROGRAMS</b> Program Selection
_____
<b>EMAIL FOR</b> <b>AVAILABILITY</b>
TIME 10 AM - 11 AM

**Spring Registration begins January 1st**

**VISITATION GUIDELINES BELOW**

**Fall AND Winter Registration begins August 1st**

- All requests must be submitted on Program Request Form. A letter of confirmation will be sent. Please review it carefully to avoid scheduling errors.
- There are no fees for Field Trips at Cromwell, however, your donation of \$25 is always appreciated to help cover our expenses.
- School/Group program requests are limited to 2 trips per season.
- We do not have indoor bathrooms, but port-a-potties are available.
- Students, chaperones & teachers must stay together at all times.
- Trips are held RAIN or SHINE!

- **Number of students LIMITED to 70 or less.**
- Weekday Pre-K & Kindergarten programs are 1 hour in length at 10 AM, except for the Fall Harvest program, which is 2 hours in length.
- All other school age groups are 2 hours in length at 10 AM to 12 PM.
- Teachers and chaperones are expected to be fully involved in the program and to provide student oversight.
- Please do not bring siblings as our indoor space is limited.
- We have picnic tables to eat your lunch. Bring bags & carry trash out with you.

**Attention: Please arrive on time and be sure to dress for the weather! All participants (including leaders/teachers) must wear shoes that can get wet and dirty. Sandals or open toed shoes are not recommended for students or chaperones. (Rev.07/11/18)**