



**Cromwell Valley Park Council, Inc.  
Minutes – June 14, 2021**

CVPC Meeting via Zoom

Board members in attendance: John Canoles, Rick Childs, Bill Curtis, Kelly Emerson, Kate Joyce, Michelle Monaghan (Volunteers), Mia Walsh and Abe Yoffe. Park Staff: Kirk Dreier

Absent: Pat Novak, Kim Shapiro, Kristin McFaul, Sya Kedzior, Joe Rector

**1. WELCOME FROM PRESIDENT – ABE YOFFE**

- a. Abe called the meeting to order at 7:03 p.m. The meeting was conducted online using the Zoom meeting platform. Abe began by adopting the agenda and a quorum was not met, so voting was not possible for this meeting.
- b. Abe thanked those who continue to help in planning with the Migration Celebration event, which is coming along nicely. He thanked the Trails Crew for the installation of the gazebo sign and several benches. Finally, he thanked Sya for the recent completion and mailing of the Fall 2021 newsletter.
- c. Abe noted that Kim Shapiro and Pat Novak have their background checks expiring this month. Abe showed the new links for the background check process and included it in the agenda.

**2. GOVERNANCE**

- a. Minutes – Mia Walsh Approval of June 2021 Minutes: website. <https://cromwellvalleypark.org/about-cvpc/park-council/> There were no changes to the minutes, and they were posted on the CVPC website.
- b. Finance – Abe Yoffe for Kristin McFaul. Abe reviewed the documents which were distributed prior to the meeting. Some highlights include:
  - 1) Kristin added a line for Project Specific donations, which is at \$15,013.89, separated out from General Donations. For expenses, we have identified the expenses for the Rolon Pond, Accessible Trail and Gazebo Restoration separately on our expense sheet.
  - 2) Our income is currently at \$63,018.24, with almost \$26,000 in dues and donations. The Summer Camp income is slightly above budget. We do not expect any income from the Migration Celebration, so this will show negatively of our Actual vs. Budget line comparison. Any income or expenses for this event will be posted to the Fall Harvest Festival line items.
  - 3) The balance of the summer camp salaries will be paid later in the month when we receive a bill from the County. Currently was are only at 52% of the budgeted expenditure.
  - 4) Rick requested a supplemental report to the income statement which shows the details of the project specific donation income so it may be matched to the expenses for the special projects.

**2. MANAGEMENT**

- a. Park Staff Report – Kirk Dreier
  - 1) Abe reviewed the Property Management report from Bryan Sheppard. Kirk said they are going to be putting in a new gate with a metal yellow drive-block post and a brown metal gate. Kelly Emerson expressed concern about having keyed gate and suggested a combination lock if people get locked in the park. Kirk suggested giving Kelly a permitted form to have a key issued in her name, but does not want to move to a combination lock. Michelle Monaghan stated that in winter, the keyed locks freeze and suggested there may be a better solution. Kirk said he would provide mini-blowtorches to Nan, Michelle and whomever else is in charge of gate opening/closing. Michelle also suggested that additional nightly park closure signs should be added and suggested larger metal signs with a more visual presence and presented Kirk with examples from other parks. Kate from Talmar suggested that we consider signs with the actual sunset times.
  - 2) Property Management sprayed for the lespedeza and thistle along the access road.



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- 3) Property Management is working with Ecotone on some of the rocks which have been pushed out of the stream due to the heavy rains near the bridge between Willow Grove and Sherwood.
  - 4) Dr. McQuage spoke to Kirk about a potential donation to the park.
  - 5) We had our first positive case of COVID in a camper last week and were made aware of the diagnosis today. The park staff had COVID tests today and both tested negative. The summer camp was canceled today as a precaution and each camper was refunded \$29 for the cancellation. Discussion ensued about policies for refunds if a parent pulls their child out of camp due to this or any additional COVID outbreaks.
  - 6) Two new kiosks were installed at the Hawk Watch and near the Sherwood entrance. Kirk will provide Mia the Troop number so we can acknowledge them via social media. These were completed by Anibal Gonzales and have Sibley's posters as well for identification.
  - 7) There is a sink-hole on the Talmar Road and Kirk put that in as a maintenance request.
  - 8) The Administrative Assistant interviews have been going very slowly.
- b. Leaseholder's Report – Talmar, Kate Joyce
- 1) Kate has added an ASL interpreter to her team, who reads lips and is also able run programs in sign language.
  - 2) Talmar was offered a \$5,000 challenge match by one of their donors to help with fundraising. They are currently looking for five \$1,000 donors to meet this match.
- c. Friends of Sherwood – Mia Walsh – No Report
- d. Buildings and Grounds – Rick Childs
- 1) The trails committee is discussing repositioning a portion of the Orange trail due to erosion.
  - 2) The riding mower has been out for repairs twice as it was not completed properly. Our former repair shop, Finch Services, was bought out by Atlantic Tractor on January 1st. The replacement cost for a new riding tractor would be approximately \$3,000.
- e. Programs – Kelly Emerson
- The Baltimore Road Runner club may have an event in November, but we haven't received confirmation from them yet.
  - Marlene Riley, Towson University, would like volunteers to assist with an aging program at Cromwell Valley Park on Tuesday, October 12<sup>th</sup>. Kirk said that he would like to speak to Marlene directly on this and asked Kelly to forward the information.
- f. Membership – Kim Shapiro
- Kim has the total memberships at 394 as of 7/28/21, which was up from 376 in June. New high level donors were listed in her Membership Board Report, which was distributed with the final agenda.
- g. Communications – Mia Walsh
- The Fall 2021 program events were added to the website and CampBrain and are ready for registration on August 17. Social media posts for Facebook events will be added by our summer intern.
  - The Migration Celebration banners were ordered with a 25% off coupon with Vistaprint.
  - Lucy, the Summer Intern, generated all the QR codes for the Audio Tour through History.



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h. Volunteers – Kim Shapiro for Michelle and Pat

- Abe reviewed the volunteer hours for our Council, which is listed at 131 hours for June/July.

5. NEW BUSINESS –

- a. Migration Celebration: Michelle will contact the photographers from the list which Mia will provide to her. Photographers will be able to sell their photos and keep 100% of their sales.
- b. Purchase of Furniture for the Gazebo: Conversation ensued regarding the spending of \$800 for the gazebo furniture and the Council decided to move forward with the purchase. If a donor is found, the funds will be modified as a journal entry to recognize the purchase.
- c. Credit Card Surcharges: The overall opinion is build program prices to cover the surcharge fees as they are a small percent of our expenses.

6. OLD BUSINESS -

- a. Migration Celebration planning will continue next week with a meeting. Abe reviewed the activity planning log, which Kim Shapiro has been managing. Please review the documents sent prior to meeting for further information.
- b. Chimney Swifts - John Canoles: John sent a request for more information and has not heard back from the organization yet.
- c. Trail for All Surface: A citizen generated request should be completed for this item. John received a quote to remove the existing surface and replace it with a more wheelchair friendly surface.
- d. Recognition of Susan Dorsey: John Canoles purchased a tree and we will recognize Susan in the fall. We do not want to wait too much longer to do this as the tree needs to go in the ground.
- e. County Capital Improvements for CVP: No update from Pat McDougall per Kirk.
- f. Citizen Generated Form for Bridges – A meeting with Bob Smith, Kirk, Abe and Mia will be held at the end of August.

Abe asked for a motion to adjourn, which was provided and seconded. The meeting was adjourned at 8:35 p.m.

**The next meeting is scheduled for Monday, September 13<sup>th</sup> at 7:00 p.m. – Council Meeting  
– Open to all Members**

Respectfully submitted by Mia Walsh, Secretary, 8/10/21



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## 2021 CVPC Meeting Dates

Approved at November 9, 2020 Meeting

MEETING LOCATION: REMOTE via ZOOM or SHERWOOD HOUSE

<b>DATE 2021</b>	<b>MEETING</b>	<b>Open to Public?</b>	<b>Time</b>
Monday, January 11	Executive Board Meeting	Yes	7:00 p.m.
Monday, February 8	Executive Board Meeting (closed to Board only)	No	7:00 p.m.
Monday, March 8	Council Meeting (open to Public – Annual Meeting)	Yes	7:00 p.m.
Monday, April 12	Executive Board Meeting	Yes	7:00 p.m.
Monday, May 10	Executive Board Meeting	Yes	7:00 p.m.
Monday, June 14	Executive Board Meeting	Yes	7:00 p.m.
Monday, July 12	No Meeting		
Monday, August 9	Executive Board Meeting (closed to Board only)	No	7:00 p.m.
Monday, September 13	Council Meeting	Yes	7:00 p.m.
Monday, October 18 <sup>th</sup> (10/11 is Columbus Day)	Executive Board Meeting	Yes	7:00 p.m.
Monday, November 8 <sup>th</sup>	Executive Board Meeting (closed to Board only)	No	7:00 p.m.
Monday, December 13 <sup>th</sup>	Executive Board Meeting	Yes	7:00 p.m.



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## Cromwell Valley Park Council

Executive Board Listing

Effective April 12, 2021

<b>OFFICERS</b>	<b>Name</b>	<b>Email Address</b>	<b>Term</b>
President	Abe Yoffe	<a href="mailto:President@cromwellvalleypark.org">President@cromwellvalleypark.org</a>	April 2021 – March 2023
Vice President	Kim Shapiro	<a href="mailto:vicepresident@cromwellvalleypark.org">vicepresident@cromwellvalleypark.org</a>	April 2021 – March 2022
Treasurer	Kristin McFaul	<a href="mailto:treasurer@cromwellvalleypark.org">treasurer@cromwellvalleypark.org</a>	April 2021 – March 2023
Secretary	Mia Walsh	<a href="mailto:mia@cromwellvalleypark.org">mia@cromwellvalleypark.org</a>	April 2021 – March 2022
<b>DIRECTORS – Members at Large</b>			
Director	Sya Burynd Kedzior	<a href="mailto:syakedzior@gmail.com">syakedzior@gmail.com</a>	April 2020 – March 2022
Director	Bill Curtis	<a href="mailto:curtiswbc@gmail.com">curtiswbc@gmail.com</a>	April 2020 – March 2022
Director	John Canoles	<a href="mailto:espjic@aol.com">espjic@aol.com</a>	April 2021 – March 2023
Director	Joe Rector	<a href="mailto:Joe.rector@cromwellvalleypark.org">Joe.rector@cromwellvalleypark.org</a>	April 2021 – March 2023
<b>STANDING COMMITTEE CHAIRPERSONS</b>			
Finance	Rick Childs	<a href="mailto:rikchilds@aol.com">rikchilds@aol.com</a>	Current membership year – voted annually *
Building and Grounds	Rick Childs	<a href="mailto:rikchilds@aol.com">rikchilds@aol.com</a>	^
Programs	Kelly Emerson	<a href="mailto:emersonkel@yahoo.com">emersonkel@yahoo.com</a>	^
Communications	Mia Walsh	<a href="mailto:mia@cromwellvalleypark.org">mia@cromwellvalleypark.org</a>	^
Volunteers	Pat Novak	<a href="mailto:pnovak8525@aol.com">pnovak8525@aol.com</a>	^
<b>LEASEHOLDER REPRESENTATIVE</b>			
Talmar	Kate Joyce	<a href="mailto:katejoyce@talmar.org">katejoyce@talmar.org</a>	

### ARTICLE VII Executive Board

#### Section 1 - Members

The Executive Board will consist of the Officers, Directors, Leaseholder representatives, and the Chairpersons of the Standing Committees.

#### \*Section 4 - Chairpersons

All standing committee chairpersons shall be elected by the current Executive Board to serve for the current membership year. The elections shall take place at the Executive Board Meeting subsequent to the Annual Meeting. If a standing committee chair position is vacant due to resignation or termination, the President shall appoint a chairperson to fill the remainder of the vacant term.

President, Treasurer – elected in odd-numbered years / two directors in odd-numbered years  
Officers, Directors, Leaseholder Representatives and Chairpersons of the Standing Committees

Cromwell Valley Park Council: All members who have paid dues for the current year.